

NORFOLK AND SUFFOLK JOINT STATUTORY COMMITTEE

For further information on any of the items listed below please contact
Ian Rands (01473 782773)

Suffolk Police Headquarters
Martlesham Heath
Ipswich
IP5 3QS

13 January 2012

MEMBERSHIP

Norfolk Members	Suffolk Members
Stephen Bett	Liz Harlaar
Robin Chapman	Gulshan Kayembe
Phil Hardy	Judith Lancaster
Jenny McKibben	Joanna Spicer
Ken Turner	Anne Tyler

Dear Member

A meeting of the Joint Statutory Committee, which will consider the agenda set out below, will be held in the Wroxham Room, Norfolk Police Headquarters, Wymondham on **Monday, 23 January 2012 at 2.00 pm.**

1. Declarations of Interest
2. Confirmation of Minutes To confirm as an accurate record the minutes of the meeting held on 31 October 2011 (Paper NS12/1).
3. Police & Crime Commissioners To have a general discussion concerning the latest position on PCCs with particular reference to the implications on collaborative working.
4. Future Meeting Dates Notice has been given of the possibility of meeting on the following dates for the remainder of 2012 :
30 April (2.00 pm Suffolk)
16 July (2.00 pm Suffolk)
22 October (2.00 pm Norfolk)

Subject to the view of members it is proposed that these dates be confirmed.
5. Such other business which in the opinion of the Chairman should be considered as a matter of urgency by reason of special circumstances to be specified in the minutes.
6. Exclusion of the Press and Public : To consider whether, pursuant to Section 100A (4) of the Local Government Act 1972, the public should be excluded from the meeting for the following business on the grounds that it involves the likely disclosure of exempt information as described in Paragraphs 1, 3, and 7 of Part I to Schedule 12A of the Act and the public interest not to disclose the information outweighs the public interest in disclosing it.

PART II AGENDA

7. Confirmation of Minutes [Exempt : Individuals 1, Financial/Business Affairs 3 and Crime 7] To confirm as an accurate record the confidential minutes of the meeting held on 31 October 2011 (Paper NS12/2)
8. Operation Breakout (Border Policing) [Exempt : Crime 7] To receive a presentation by Inspector Neil Ireland and Inspector Terry Lordan.
9. Collaboration Programme Progress Report [Exempt : Individuals 1 and Financial/Business Affairs 3 and Crime 7] To consider a confidential report by T/ACC Sarah Hamlin (Paper NS12/3).
10. Protective Services Command [Exempt : Individuals 1] To consider a report by T/ACC Sarah Hamlin (Paper NS12/4).

Christopher Jackson
Chief Executive
Suffolk Police Authority

NORFOLK AND SUFFOLK JOINT STATUTORY COMMITTEE

NS12/1

MINUTES OF THE NORFOLK AND SUFFOLK JOINT STATUTORY COMMITTEE

A meeting of the Joint Statutory Committee (JSC) was held in the LEC Building at Suffolk Police Headquarters, Martlesham on Monday, 31 October 2011 at 2.00 pm.

Present :

Norfolk

Members : Stephen Bett (Chairman and Chairman of the JSC) Robin Chapman (Vice Chairman), Phil Hardy and Jenny McKibben.

Officers : Simon Bailey (Deputy Chief Constable), Phil Gormley (Chief Constable), Charlie Hall (Assistant Chief Constable (Protective Services) and Chris Harding (Chief Executive).

Suffolk

Members : Liz Harlaar, Gulshan Kayembe, Judith Lancaster (Vice Chairman), Joanna Spicer (Chairman and Vice Chairman of the JSC) and Anne Tyler.

Officers : Simon Ash (Chief Constable), Chris Bland (Treasurer), Christopher Jackson (Chief Executive), Gary Kitching (T/Deputy Chief Constable), Paul Marshall (Assistant Chief Constable), Ian Rands (Business Manager) and Claire Swallow (Deputy Chief Executive).

Collaboration Team

Sarah Hamlin (T/Assistant Chief Constable and Head of Collaboration)

Apologies for absence : Ken Turner.

1 DECLARATIONS OF INTEREST

1.1 There were no matters recorded.

2 CONFIRMATION OF MINUTES

2.1 The minutes of the meeting held on 5 September 2011 were confirmed as an accurate record and signed by the Chairman (Paper NS11/16 in the Minute Book).

3 POLICE REFORM : POLICE & CRIME COMMISSIONERS (PCCs)

3.1 Chris Jackson began the discussion by describing the arrangements on transition that would apply in Suffolk, including formation of an officer team and utilising the Strategic Development Panel for oversight and strategic direction by members. A transition checklist had been developed that would form the basis of a Transition Plan in due course and a paper had been prepared for a

meeting of Suffolk Local Authority leaders on the development of Police & Crime Panels (PCPs). He said the opportunity would be taken as guidance nationally was produced to develop mutually complementary documents with Norfolk, for example around financial regulations and contracts.

- 3.2 Chris Harding confirmed that work in Norfolk had reached a similar stage and that the arrangements generally mirrored each other, with the Strategic Development Group providing member input. A meeting had already taken place with County and District representatives and a working group was being established in relation to the formation of a PCP; having such a body in shadow form by June 2012 was mentioned.
- 3.3 Joanna Spicer said that she had been appointed to the Home Office Transition Board as a representative of the Local Government Association and would be in a position to share reports being presented to the 12 transition groups. As to PCPs she saw benefits in seeking to promote similar timetables in both counties and mentioned ongoing funding and the possibility that local authorities may need to consider putting in additional resources given the government's announcement of a sum of £30k for each force area. Members acknowledged that appointments to PCPs needed careful consideration, particularly in relation to the position of community safety leads. Other matters highlighted included :
- the growing interest in the provisions regarding the transfer of staff to PCCs;
 - the tight timetable after the elections for developing a Policing & Crime Plan and the budget for 2013/14 given call-in possibilities.

- 3.4 The JSC **agreed** to keep Police Reform as a regular matter for discussion on future agendas.

4 FUTURE MEETING DATE

- 4.1 Members agreed to meet again at 2.00 pm on Monday, 23 January 2012 at Wymondham.
- 4.2 Possible matters for discussion included an annual review of the vision for collaboration and the position concerning budget setting for 2012/13.

5 EXCLUSION OF THE PRESS AND PUBLIC

- 5.1 The JSC **agreed** that the public, including the press, should be excluded from the meeting during consideration of the following items on the grounds that:
- (i) they involved the disclosure of exempt information as defined in paragraphs 1, 3 and 5 of Part I to Schedule 12A of the Local Government Act 1972;
 - (ii) in all the circumstances the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

[A detailed account of the discussion on items 7 and 8 is contained in the confidential minutes.]

**6 CONFIRMATION OF MINUTES [Exempt : Individuals 1 and Financial/
Business Affairs 3 and Crime 7]**

6.1 The confidential minutes of the meeting held on 5 September 2011 were confirmed as an accurate record and signed by the Chairman.

**7 COLLABORATION PROGRAMME PROGRESS REPORT [Exempt :
Individuals 1 and Financial/Business Affairs 3.]**

7.1 The JSC considered a confidential report by Assistant Chief Constable Charlie Hall that provided an update on progress against a wide range of collaborative issues.

7.2 Members were advised that progress of the collaborative programme remained on track to deliver against the required benefits profiles. Projected savings for the current year had been removed from relevant departmental budgets and there was no evidence to suggest a problem with both Forces projecting small end of year under-spends. In summary other aspects highlighted were:

- joint heads for all BSR functions were now in place with the exception of Finance;
- while savings in Criminal Justice were exceeding target, the impact of decisions of partner agencies also facing cuts required close monitoring;
- a business case was being developed to enable the two Force Control Rooms to be interoperable;
- savings within HR were being re-configured with more to be delivered through Learning and Development;
- a preferred procurement route for an ICT system to support HR, Duties, Finance and Payroll was expected to be identified during November;
- preparation for HMIC second phase meetings in relation to their Valuing the Police inspection was in hand;
- additional temporary resources in HR to cope with the level of change, including numbers of staff likely to be at risk, were supported.

7.3 It was **agreed** to note the contents of the report.

**8 NORFOLK/SUFFOLK CHIEF OFFICER COMMAND STRUCTURE – DESIGN
OPTIONS [Exempt : Individuals 1 and Legal 5]**

8.1 The JSC considered a confidential report by the two Chief Constables that outlined potential options whereby chief officers might exercise their responsibilities and accountabilities in relation to collaborative functions.

8.2 There were a number of different opinions expressed and members agreed to seek further advice before committing to an approach. It was **agreed** to recommend that liaison now take place with HMIC as to what help might be available to further refine the options.

The meeting closed at 4.15 pm

Chairman